

Reservation #:

Quinta Mazatlán Photo Shoot Contract

Photo Shoot Timeslots (*subject to availability*):

Tuesdays – Saturdays	9:00am – 11:00am	11:00am – 1:00pm	1:00pm – 3:00pm	3:00pm – 5:00pm
Thursdays ONLY	5:00pm – 7:00pm			

1. PERSONAL USE PHOTOGRAPHY

Personal use photography is allowed. Images may NOT be used for commercial branding purposes.

2. PAYMENT

Reservations will *only* be confirmed with a full payment and LESSEE receipt of contract. Photo Shoot reservations cannot be made more than 4 months before the requested reservation date. Quinta Mazatlán does NOT tentatively hold dates. Accepted: Cash, Check, Visa, and MasterCard. No 3rd party payments.

3. CANCELLATION & RESCHEDULING

- Cancellations made 1 or more days before reservation date will receive a 50% refund.
- Cancellations made on the day of the photo shoot will receive no refund.
- Rescheduling is allowed 1 or more days before reservation date with a \$15.00 rescheduling fee.
- Emergency situations, including bad weather, will be handled on a case-by-case basis.
- All requests must be submitted in writing to the Quinta Mazatlán Rental Manager.
- Cancellation/Rescheduling by Quinta Mazatlán may be required in the event of a conflicting event/rental and/or emergency. LESSEE will be given as much notice as possible, and will be eligible for free rescheduling or a full refund.

4. CHECK IN & CHECK OUT PROCEDURES

Upon arrival, client must check in at the Front Desk. Quinta Mazatlán recommends arriving 15 minutes before the start of your photo shoot. Upon departure, customer must check out at the front desk. **A late check-out will result in a \$100 fee.**

5. TIMESLOT SHARING

Quinta Mazatlán allows up to 2 photo shoots to occupy a single timeslot. LESSEE and their party are to act respectfully towards all Quinta Mazatlán customers, including those renting the same photo shoot timeslot. Please be courteous when using or wanting a specific photo shoot location on the estate.

6. ITEMS LEFT UNATTENDED

Please do not leave your personal belongings unattended. You are responsible for your belongings at all times. Quinta Mazatlán is not responsible for any lost or missing items left anywhere on the property.

7. DECORATIONS

Nature is your venue, thank you for protecting it. The release of any live animals (butterflies, doves, other) is strictly prohibited.

NOT allowed: piñatas, confetti, cascarones, aerosol silly string, steamers, sparklers, balloons, glitter, and other similar items. Please protect the historic home by NOT using nails, tacks, tape, wire, staples, glue, and other similar items. NO Candles.

8. DRONES

Due to Quinta Mazatlán’s proximity to an airport, NO DRONES are allowed.

9. WATER FEATURES & COURTYARD POOL

For the safety of all guests, no one is to enter any water feature.

10. EXHIBITS & FURNITURE

The exhibits are subject to change without notice to the LESSEE. Exhibits and furniture will NOT be removed for photo shoots. Large furniture is not to be moved. Small furniture, such as chairs, are to be returned to their original locations before check-out.

11. PARKING

Parking is located outside the main gate. Please bring a wagon/carrying case on wheels for camera equipment/other photo shoot needs.

12. CHANGING AREAS

Public restrooms are available for changing. Availability of the Art Gallery bathroom cannot be guaranteed. Please do not leave your items unattended, as the facility is open to the public.

13. PHOTO SHOOT LOCATIONS

Client understands the photo shoot will work around any and all programming, special events, indoor or outdoor maintenance, and at Quinta Mazatlán’s discretion without prior notice to LESSEE. Please respect nature and stay on pathways and mowed lawn areas. Take only pictures and memories of Quinta Mazatlán.

14. NO MUSIC – NO ALCOHOL – NO SMOKING

The museum is open to the public during business hours, so NO music, NO distracting noises, NO alcohol, and NO smoking are permitted at Quinta Mazatlán.

15. CONVEY CONTRACT INFORMATION TO ENTIRE PARTY

LESSEE responsibility to convey all contract information to vendors, family members, and all involved.

16. INDEMNIFICATION

Lessee agrees to indemnify Quinta Mazatlán, City of McAllen and incurs all responsibility for actions, losses, damages, claims and liability resulting from the rental.

17. MAJEURE CLAUSE

If the use of the licensed premises by LICENSEE shall be prevented by an act of God, fire, strike, lockout, material or labor shortage, restrictions by any governmental authority, civil riot, flood, or any other cause beyond the control of CITY, then this LICENSE shall terminate. LICENSEE hereby waives any claim against CITY for damages by reason of such termination, except that any unearned portion of the rent due thereunder shall abate, or, if previously paid, shall be refunded by CITY to LICENSEE.

I acknowledge that I have read, understand, and will abide by the policies, procedures, and instructions provided on this contract. There is a minimum of a \$150 fee for non-compliance of policies as they affect the safety/protection of people and government property.

All policies and fees contained herein may be changed from time to time by the City of McAllen.

LESSEE

SIGNATURE_____

DATE_____